

**MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES
THE MASONIC HOME OF FLORIDA
August 16, 2009**

The Board Meeting of the Board of Trustees of The Masonic Home of Florida met in regular session on Sunday, August 16, 2009, at 11:00 a.m., with the following members present:

PRESENT:

R.: W.: J. Dick Martinez, Deputy Grand Master
R.: W.: Jim J Harris, Senior Grand Warden
R.: W.: Jorge L. Aladro, Junior Grand Warden
R.: W.: Danny R. Griffith
R.: W.: Lenny W. Lorenzo
R.: W.: Stanley L. Hudson
R.: W.: Joseph Meketsy
R.: W.: Dwight S. Wilkes

ABSENT:

W.: Julian S. Teal (Excused)

ALSO PRESENT: M.: W.: Dale I. Goehrig, Grand Master; M.: W.: Robert D. Trump, P.G.M.; M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer; M.: W.: Richard E. Lynn, P.G.M., Grand Secretary and R.: W.: Stephen R. Gladstone, General Counsel.

CALL TO ORDER: The Chairman of the Board and Deputy Grand Master, R.: W.: J. Dick Martinez, called the meeting to order at 11:00 a.m. The Chairman welcomed all assembled and asked them to join in reciting the Pledge of Allegiance to the Flag of the United States of America. The Invocation was given by R.: W.: Danny Griffith.

INTRODUCTION OF BOARD OF TRUSTEES: R.: W.: J. Dick Martinez, R.: W.: Jim J Harris, R.: W.: Jorge L. Aladro, R.: W.: Lenny W. Lorenzo, R.: W.: Dwight S. Wilkes, R.: W.: Stanley L. Hudson, R.: W.: Danny R. Griffith and R.: W.: Joseph Meketsy.

Also introduced were: Mrs. Lisa Tsotsos, M.: W.: Robert D. Trump, M.: W.: Elmer G. Coffman, M.: W.: Richard E. Lynn, and R.: W.: Stephen R. Gladstone.

M.: W.: J. Dick Martinez, Chairman, welcomed all the residents who were in attendance at the Board Meeting.

A motion was made by R.: W.: Dwight S. Wilkes and seconded by R.: W.: Lenny W. Lorenzo that the minutes of the July 19, 2009, Board of Trustees Meeting be adopted as printed and distributed. Motion carried.

ADMINISTRATOR'S BOARD REPORT: Lisa Tsotsos reported at our last regular Board Meeting, we had 93 residents in the Home. During July we had three admissions and one loss bringing the total to 95.

ADMITTED:

Donald Shearer, membership at Braidentown Lodge No. 99
Loretta Shearer, husband's membership at Braidentown Lodge No. 99
Ishmael Frank Allbright, membership at Palm Bay Lodge No. 397

DECEASED/DISCHARGED:

Walter Edstrom, membership at Sebastian Masonic Lodge No. 232
Admitted: April 28, 2008

ADMIT DATE:

July 02, 2009
July 02, 2009
July 27, 2009

DECEASED:

July 20, 2009

With 3 admissions, and one loss, the month of July ended with 49 Assisted Living Residents and 46 Nursing Center Residents, for a total of 95 residents. Of those, 44 are men and 51 are women, with 3 of the women sponsored by the Order of the Eastern Star.

Resident Council Officers were introduced: Jim Edwards, President; Alice Gates, Vice President and Lloyd “Mac” McTighe, Secretary.

A motion was made by R.: W.: Jim J Harris and seconded by R.: W.: Danny R. Griffith, that the Administrator’s Report be accepted as read. Motion carried.

MONTHLY REPORT ACTIVITIES DEPARTMENT - August 2009

R.: W.: Danny R. Griffith, Chairman, presented the following report:

Some of the special events held during the month included:

- Entertainment was provided by the Walter Billingsley Show, Music Ministry, The Masonic Band Concert, the Mike Boyd Variety Show, and visiting Pet-A-Pet Dogs.
- Trip activities included N.E. Plaza, Kindercare Music, Lunch trip to Sam Seltzers, Breakfast at IHOP, Disston Plaza, Wal-Mart, Scottish Rite Trip, Pasadena Plaza, and Gateway Mall.
- On the Fourth of July, everyone wore red, white and blue. Residents attended an Indoor Picnic in the Dining Room, and in the afternoon, there was a special performance by Leslie and Sarah playing the cello and piano. They all enjoyed the Big Bucks Bingo which was held in the evening. Also that evening, some of the residents watched the fireworks outside by the Gazebo.
- Special events included a National Ice Cream Cone Day party, Root Beer Floats cart, July Berry Fest, a celebration of Helen Hula’s 101st Birthday and Ben Watson’s 99th Birthday in the Dining Room with the Blackwater Bluegrass Band provided by the visiting 18th Masonic District. The 18th District members also presented a generous donation of items for the Boutique and Corky’s Cupboard to the Masonic Home! At the Monthly meeting of “What’s on Your Mind?” with the Administrator, Lisa, the special guests were the Grand Master and First Lady, Dale and Rebba Goehrig.
- Some of the other monthly activities that offered a wide variety of interests included a new game, “Fib or Not,” Unique & Interesting Show & Tell, Dear Abby Discussion Group, Roulette Wheel, Poker Games, Devotions and Prayer, and Ceramics Classes with Nora.

A motion was made by R.: W.: Danny R. Griffith, and seconded by R.: W.: Jim J Harris, that the Activities Report be accepted as read. Motion carried.

LONG RANGE PLANNING & FACILITIES COMMITTEE REPORT: R.: W.: Lenny W. Lorenzo, Chairman

R.: W.: Stanley L. Hudson presented the following reports:

DIETARY DEPARTMENT: The total number of resident meals served for the month of July was 8,835 with 1,760 other meals, which included employees, visitors, and special events, for a total of 10,595 meals served. The Masonic Home collected \$657.50 towards meal cost. The raw food cost per meal was \$1.61.

SECURITY DEPARTMENT: There were no reportable incidents for the month of July. Five employee and five resident I.D. cards were issued.

R.: W.: Dwight S. Wilkes presented the following reports:

HOUSEKEEPING/LAUNDRY DEPARTMENT: The Housekeeping Department standards are at a good level to maintain the facility standards. During the month of July the Housekeeping Department processed 43,440 lbs. of laundry. The total chemical cost was \$394.59.

GUEST HOUSE: The Guest House was occupied for 40 nights during the month of July. Visits were for the Board of Trustees and family members of several residents. The Masonic Home collected \$450.00 donations from Guest House occupants.

R.: W.: Lenny W. Lorenzo, Chairman, presented the following report:

LONG RANGE PLANNING COMMITTEE REPORT:

1. Recommend acceptance of the bid for the Lawn and Landscaping Contract from Professional Grounds Management in the amount of \$41,700 subject to legal review of the contract. This results in an annual

savings of \$28,766. We also recommend that our legal department send a letter to Ken Johnson canceling the existing contract.

2. Recommend that we obtain estimates for the lighting and electrical requirements for the hallway ceiling proposal.
3. Recommend that the bid in the amount of \$18,000 for removing the TECO Units from the roof be placed as a line item for the 2010-2011 Budget.
4. Recommend the acceptance of the bid for re-laminating the front reception countertop and supplying a small 2 drawer base cabinet for an amount not to exceed \$1,100 from Quality Kitchens subject to legal review of the contract.

A motion was made by R.: W.: Lenny Lorenzo, seconded by R.: W.: Jim J Harris, that the Planning and Facilities Committee Report be accepted as read. Motion carried.

LEGAL ADVISOR'S REPORT: R.: W.: Stephen R. Gladstone

ESTATES AND WILLS (New year begins April 1st)

FUNDS RECEIVED THROUGH JULY 2009

Funds received and deposited in the Masonic Home Endowment Fund, Inc., a 501 (c)(3) Corporation.

FUNDS RECEIVED THROUGH JULY 2009

DATE DEPOSITED	ESTATES AND WILLS RECEIVED FOR MASONIC HOME ENDOWMENT FUND, INC.	AMOUNT RECEIVED
07/01/09	A. Sigmund Weil – Trust	\$1,030.58
07/06/09	Bernice Baker – Trust	647.18
07/09/09	Arnold Johnson – Estate	42.67
07/21/09	Mildred R. Myers – Trust	55,649.73
07/23/09	Peter Fuhrmann – Estate	25.54
07/29/09	A. Sigmund Weil – Trust	657.77
	Total Received for MHEF, Inc.	<u>\$ 58,053.47</u>
	TOTAL RECEIVED YEAR TO DATE – MHEF, INC.	<u>\$ 117,924.80</u>

As of this date, there have been no funds received from Estates and Wills and deposited into an account other than the Masonic Home Endowment Funds Inc.

R.: W.: Jim J Harris moved for adoption of the Legal Advisor's Report which was seconded by R.: W.: Danny R. Griffith. Motion carried.

R.: W.: Jorge L. Aladro presented the following report:

BUDGET COMMITTEE REPORT:

The following report reflects expenditures through July 31, 2009:

Administration	50.62%
Maintenance	31.08%
Dietary	30.98%
Nursing	34.09%
Housekeeping	31.27%
Recreation	33.56%
Social Services	33.48%
TOTAL	36.42%

After four months, we are 3.09% over budget. This is primarily due to the annual insurance premium being paid in April 2009. After adjusting the insurance for 12 months, we are currently .64% under budget.

A motion was made by R.: W.: Jorge L. Aladro, and seconded by, R.: W.: Jim J Harris that the Budget Committee Report be accepted as read. Motion carried.

ADMISSIONS COMMITTEE REPORT: R. : W. : Jim J Harris

During the month of August, one application was presented to the Board for approval:
Leland Beebe, sponsored by Tampa Bay Lodge No. 252

During the month of July Non-Resident Relief Funds were distributed to Brother Carl R. Helms, member of Fort Meade Lodge No. 160.

R. : W. : Jim J Harris moved for the adoption of this report which was seconded by R. : W. : Jorge L. Aladro. Motion carried.

INTRODUCTIONS: M. : W. : Dale I. Goehrig, Grand Master, continued with the following:

GRAND LODGE OFFICERS-APPOINTED: R. : R. : Robert J. Liekefet, Grand Chaplain, and his lady, Ruth; W. : Steven P. Boring, Grand Marshal; W. : Danny R. Griffith, Junior Grand Deacon, and his lady, Betsy and W. : Rodger C. Carson, Grand Pursuivant, and his lady, Golda.

PAST GRAND MASTERS: M. : W. : Elmer Coffman, and his lady, Pat. M. : W. : Robert D. Trump, and his lady, Virginia; and M. : W. : Richard E. Lynn.

DISTRICT DEPUTY GRAND MASTERS: R. : W. : Gerald M. O'Dell; R. : W. : Fern E. Street; R. : W. : Norman F. Newcomb; R. : W. : Richard C. Hollie, and his lady, Debbie; and R. : W. : Frederick M. Knight.

DISTRICT INSTRUCTORS: R. : H. : Henry "Gene" Hagan, and his lady, Dee; and R. : H. : George E. Goddard, Jr.

GRAND LODGE COMMITTEEMEN: Ronald C. Newton, General Service Panel; Danny Robison, General Service Panel; Richard C. Daniel, General Service Panel; Thomas E. Johnson, Endowment and Investment Committee; Robert T. Cunningham, Sr., Fraternal Administrative Endowment Committee; John F. Wermann, Fraternal Administrative Endowment Committee; J. David Neveitt, Chairman, Grand Master's Charity Committee, and his lady, Debbie; Gerald E. Goacher, Grand Master's Charity Committee; Lawrence C. Scott, Chairman, Masonic Renewal Committee, Mike McCool, Lodge Assistance Committee, and his lady, Linda; Rudin Boatwright, Chairman, Workshop for Lodge Officers Committee, and his lady, Karen; Fred C. Baker, Chairman, Wardens' Workshop Committee; James W. Ford, Chairman, Masonic Education Committee, and his lady, Joy; Walter L. Bush, Lodge Officers Education Committee, and his lady, Lee; Joe L. Meketsy, Chairman, Penal Affairs Panel, and his lady, Donna; Gerald E. Goacher, Penal Affairs Panel; Richard Hoover, Chairman, Public Relations and Publicity Committee, and his lady, and Reed G. Rue, Properties Committee..

OTHER GUESTS: William C. Cobb, Hillsborough Lodge No. 25; Stephen B. Jacobson, Hillsborough Lodge No. 25; Joseph Citro, Hillsborough Lodge No. 25; William B. Garrett, Jr., Pinellas Daylight Lodge No. 385; Dwight Ridgeway, Braidentown Lodge No. 99; John M. Lee, Ridge Lodge No. 398; Chuck Taylor, Ridge Lodge No. 398; William Hogancamp, Ridge Lodge No. 398; James Bryant, Tampa Lodge No. 240; Bob Alderson, Tampa Lodge No. 240; James W. Long, John Darling Lodge No. 154; Michael Alvarez, John Darling Lodge No. 154; David Ehret, John Darling Lodge No. 154; William VanDyke, John Darling Lodge No. 154; Ken Allen, John Darling Lodge No. 154; David Lopez, Temple Terrace Lodge No. 330; Dwight Brown, Temple Terrace Lodge No. 330; Jorge Gonzalez, Temple Terrace Lodge No. 330; Joe Severino, A.W. Windhorst Lodge No. 185; Jackie W. Keen, Kathleen Lodge No. 338; Patrick Barrett, Kathleen Lodge No. 338; Peter Merrill, Kathleen Lodge No. 338; Richard Boettger, Brandon Lodge No. 114; C. Ed Hunter, Bushnell Lodge No. 30; Darrell Chauncey, Idaho Springs Lodge No. 26 (Colorado); Jeremy O'Dell, Hernando Lodge No. 97; Francis Pitts, Wauchula Lodge No. 17; and Earl Ray, St. Petersburg Lodge No. 139.

ANNOUNCEMENTS: The next Board Meeting will be held at 11:00 a.m. at the Masonic Home of Florida in St. Petersburg, Florida, on September 20, 2009.

The Grand Marshal presented the Grand Master's Calendar of Events. The Grand Master's Calendar may be viewed by visiting the Grand Lodge of Florida's website at <http://www.gflamason.org/grandlodge/GMcalendar.html>.

R. : R. : Robert J. Liekefet gave the Benediction, and the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

R. : W. : J. Dick Martinez, D.G.M.
Chairman, Board of Trustees

R. : W. : Dwight S. Wilkes
Secretary to the Board of Trustees

ADDENDUM NO. 1

PLANNING & FACILITIES REPORT - R.: W.: Leonard W. Lorenzo

FAILED EQUIPMENT REPORT – August 2009

1. Dart Electronics replaced a defective duct detector on AHU #16 in the laundry room. It was replaced with a watertight detector, new module and transformer for the AHU shutdown.
2. Replaced solenoid gaskets, de-limed and cleaned the Garland Steamer. Replaced the thermostat and contactor on the Southbend top left oven. All work was completed by Main Commercial.
3. Replaced I4D module for the fire alarm due to a master fault with ADM #5 & #6.
4. Replaced worn out lift piston on the left side of the wheelchair lift.